

Name of Tenderer	TMS ENVIRONMENTAL LTD
Tender Reference	1120-16
ITT Reference	DN509548
Framework	Asbestos ACM Removals and associated services and associated works

Introductory information

(if you want to introduce your tender, this is optional)

Section 1. Tenderer Information and Declaration

Registered Name	TMS Environmental Ltd
Registered Number	08896392
Registered Address	Unit 10c Threemilestone Industrial Estate, Threemilestone, Truro. Cornwall. TR4 9LD
Company Head Office Address (if different)	n/a
VAT Registration Number	185 3426 93
Information supplied by	
Name	Simon Clarke
Telephone number	07887 658143
e-mail address	simon@tmsenv.co.uk
Contact for clarifications (if different to above)	As above
Name	
Telephone number	
e-mail address	

The Tenderer agrees that Advantage South West reserves the right to make final selection from the tenders received.

The Tenderer agrees that the statements contained within the tender are accurate and that any entry therein which is falsely made shall be justification for exclusion from the procurement process.

The Tenderer agrees that in the event of there being any uncertainty as to the intention of any portion of this ITT, particulars of such uncertainty shall be referred to the Advantage South West in writing, for clarification.

The Tenderer agrees that canvassing in any manner whatsoever shall be justification for their exclusion from the procurement process.

The Tenderer agrees that Advantage South West shall be entitled to cancel the framework and to recover from the Tenderer the amount of any loss or damage resulting from such cancellation if:

Submit by 10am 14/12/2020

- The Tenderer has offered or has given or has agreed to give to any person any gift, consideration, inducement or reward of any kind for doing or not doing any action in relation to the framework or any other framework or contract with Advantage South West.
- The acts detailed above have been done by any person employed by the Tenderer or acting on behalf of the Tenderer (whether with or without the Tenderer's knowledge).
- In relation to any framework or contract with Advantage South West the Tenderer or any person employed by the Tenderer or acting on the Tenderer's behalf has failed to disclose any conflict of interest that might result in Advantage South West contravening any statutory or regulatory obligation.

The Tenderer agrees that each and every Advantage South West Member shall be entitled to cancel a contract and to recover from the Tenderer the amount of any loss or damage resulting from such cancellation if:

- The Tenderer has offered or has given or has agreed to give to any person any gift, consideration, inducement or reward of any kind for doing or not doing any action in relation to the framework or contract or any other framework or contract with Advantage South West or a Member of Advantage South West.
- The acts detailed above have been done by any person employed by the Tenderer or acting on behalf of the Tenderer (whether with or without the Tenderer's knowledge).
- In relation to any framework or contract with Advantage South West, the Member or any other Member of Advantage South West the Tenderer or any person employed by the Tenderer or acting on the Tenderer's behalf has failed to disclose any conflict of interest that might result in Advantage South West or the Advantage South West Member contravening any statutory or regulatory obligation.

The Tenderer certifies that this is a bona fide Tender and that he has not and will not fix or adjust the amount of the Tender by or under or in accordance with any agreement or arrangement with any other person. The Tenderer also certifies that he has not done and undertakes that he will not do at any time before the end of the tender validity period any of the following acts:

- communicate to a person the amount or approximate amount of the proposed Tender, except where the disclosure, in confidence, of the approximate amount of the Tender/e-auction was necessary to obtain insurance premium quotations required for the preparation of the Tender
- enter into any agreement or arrangement with any other person that he shall refrain from tendering or as to the amount of any tender to be submitted
- offer or pay or give or agree to pay or give any sum of money or valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any other Tender or proposed Tender for the said work any act or thing of the sort described above

In this declaration the word "person" includes any persons and any body or association, corporate or unincorporated; and "any agreement or arrangement" includes any such transaction, formal or informal, and whether legally binding or not

The Tenderer certifies that he has read the whole of the foregoing and that the answers provided in its Tender and accompanying information are a true and accurate response and understands that false information will exclude the Tenderer from proceeding further in this project.

To be signed by a Director of a Company or Incorporated Company, by a Partner or authorised representative respectively in his own name and on behalf of such Company or Incorporated Company in presence of a witness.

Name Simon Clarke

Signature*



For and on behalf of TMS Environmental Ltd

Date 13/12/2020

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Witness

I hereby witness the signature and that the signature is his/her usual signature and to the best of my knowledge is authorised on behalf of the Company to submit this Tender.

Name Audie Marston

Signature 

Date 13/12/2020

Section 2. Postcodes

2.1 Please detail the postcodes in which you are able to provide services by using the table below:

BA	Yes
BH	Yes
BS	Yes
DT	Yes
EX	Yes
GU	Yes
PL	Yes
PO	Yes
RG	Yes
SN	Yes
SO	Yes
SP	Yes
TA	Yes
TQ	Yes
TR	Yes

Section 3. Exclusion Criteria

	Heading	Detail								
3.1	Mandatory & discretionary exclusion items	As detailed within the Public Contracts Regulations 2015 Regulation 57 and contained within Section 12. Please complete Section 12 and supply with your tender submission.								
3.2	Financial Accounts	The tenderer will be subject to a financial assessment which will be calculated as follows: (Profit before tax / current liabilities) x 53 Plus + (current assets / (current liabilities + long term liabilities)) x 13 Minus - (current liabilities / total assets) x 18 Plus + ((current assets – stocks and work in progress)/current liabilities) x 16 We reserve the right to disqualify tenderers who score lower than 15.00 for the previous financial year.								
		Please detail the following information in the table for the last financial year. Please identify the period that this relates to:								
		<table><tr><td colspan="2">Please detail for the latest fully audited annual accounts:</td></tr><tr><td>Year</td><td>2019_20</td></tr><tr><td>Turnover</td><td>£861,809.00</td></tr><tr><td>Profit before tax</td><td>£1241</td></tr><tr><td>Current assets</td><td>£215,242</td></tr></table>	Please detail for the latest fully audited annual accounts:		Year	2019_20	Turnover	£861,809.00	Profit before tax	£1241
Please detail for the latest fully audited annual accounts:										
Year	2019_20									
Turnover	£861,809.00									
Profit before tax	£1241									
Current assets	£215,242									

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		<table border="1"> <tr> <td>Total assets (including current assets)</td><td>£75,252</td></tr> <tr> <td>Stocks and works in progress</td><td>£192,903</td></tr> <tr> <td>Current liabilities</td><td>£22,932</td></tr> <tr> <td>Long term liabilities</td><td>£14,163</td></tr> <tr> <td colspan="2">Note: we expect you to insert the information above. Please do not write "refer to annual accounts" or similar.</td></tr> </table> We reserve the right to request copies of the last 2 years audited annual accounts.	Total assets (including current assets)	£75,252	Stocks and works in progress	£192,903	Current liabilities	£22,932	Long term liabilities	£14,163	Note: we expect you to insert the information above. Please do not write "refer to annual accounts" or similar.		
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Long term liabilities	£14,163												
Note: we expect you to insert the information above. Please do not write "refer to annual accounts" or similar.													
3.3	Turnover	We reserve the right to disqualify tenderers who have an average turnover of less than £500k p.a. for the previous financial year. We want to encourage participation in the framework, not restrict it, therefore please note that whilst we have specified this minimum turnover requirement our Members reserve the right at a later date to undertake further assessment of turnover to ensure that framework companies have the necessary capacity to meet their specific requirements. To this end they might require companies for their specific procurements to have higher turnover levels.											
3.4	Health & Safety policy	A Health & Safety Policy is to be provided. This must comply with current legislative requirements.											
3.5	Health & Safety	Has your organisation or any of its Directors or Executive Officers been in receipt of enforcement/remedial orders in relation to the Health and Safety Executive (or equivalent body) in the last 3 years? If your answer to this question is "Yes", please provide details in a separate Appendix of any enforcement/remedial orders served and give details of any remedial action or changes to procedures you have made as a result. The Authority will exclude bidder(s) that have been in receipt of enforcement/remedial action orders unless the bidder(s) can demonstrate to the Authority's satisfaction that appropriate remedial action has been taken to prevent future occurrences or breaches.	No										
		Is your organisation on the Safety Schemes in Procurement website? If not, we reserve the right to disqualify your tender or to request that you complete a health and safety questionnaire prior to award.	Yes										
		Prior to framework award we reserve the right to ask Suppliers to submit a completed Health & Safety Questionnaire which will be analysed with a pass/fail impact on the application. We reserve the right to disqualify Suppliers who do not pass the Health & Safety Questionnaire. Members may require framework contractors to submit health and safety information during tendering or prior to receiving contract offers. Companies that do not meet the H&S requirements may not be awarded contracts by that Member.											
3.6	Insurance	Tenderer to self-certify whether it already has, or can commit to obtain, prior to the commencement of the framework, at least the levels of insurance cover indicated below: Employer's (Compulsory) Liability Insurance * = £10m Public Liability Insurance = £10m * It is a legal requirement that all companies hold Employer's (Compulsory) Liability Insurance of £5 million as a minimum. Please note this requirement is not applicable to Sole Traders.	Yes Yes										
3.7	Equality Legislation	For organisations working outside of the UK please refer to equivalent legislation in the country that you are located.											
		1. In the last three years, has any finding of unlawful discrimination been made against your organisation by an Employment Tribunal, an Employment Appeal Tribunal or any other court (or in comparable proceedings in any jurisdiction other than the UK)?	☐ No										

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		2. In the last three years, has your organisation had a complaint upheld following an investigation by the Equality and Human Rights Commission or its predecessors (or a comparable body in any jurisdiction other than the UK), on grounds or alleged unlawful discrimination? If you have answered "yes" to one or both of the questions in this module, please provide, as a separate Appendix, a summary of the nature of the investigation and an explanation of the outcome of the investigation to date. If the investigation upheld the complaint against your organisation, please use the Appendix to explain what action (if any) you have taken to prevent unlawful discrimination from reoccurring. You may be excluded if you are unable to demonstrate to the Authority's satisfaction that appropriate remedial action has been taken to prevent similar unlawful discrimination reoccurring.	☐ No																								
		3. If you use sub-contractors, do you have processes in place to check whether any of the above circumstances apply to these other organisations?	☐ Yes																								
3.8	Environmental Management	1. Has your organisation been convicted of breaching environmental legislation, or had any notice served upon it, in the last three years by any environmental regulator or authority (including local authority)? If your answer to the this question is "Yes", please provide details in a separate Appendix of the conviction or notice and details of any remedial action or changes you have made as a result of conviction or notices served. The Authority will not select bidder(s) that have been prosecuted or served notice under environmental legislation in the last 3 years, unless the Authority is satisfied that appropriate remedial action has been taken to prevent future occurrences/breaches. 2. If you use sub-contractors, do you have processes in place to check whether any of these organisations have been convicted or had a notice served upon them for infringement of environmental legislation?	☐ No ☐ Yes																								
3.9	References	Please provide details of up to three contracts, in any combination from either the public or private sector, that are relevant to our requirement. Contracts should have been performed during the past three years. Social Housing contracts will be preferred as this will provide information on the suitability of your service for social housing. <table border="1"> <thead> <tr> <th></th><th>Reference 1</th><th>Reference 2</th><th>Reference 3</th></tr> </thead> <tbody> <tr> <td>Name</td><td>Grant Wright - Tennant</td><td>Richard Webb/Shawn Clewes</td><td>Scott Brassington/Sam Radford</td></tr> <tr> <td>Organisation</td><td>Engie Regeneration UK & Ireland</td><td>Novus Solutions Ltd</td><td>CLC Contractors Ltd (CLC Group)</td></tr> <tr> <td>Contact details</td><td>grant.wright-tennant@engie.com</td><td>richard.webb@novussolutions.co.uk shaun.clewes@novussolutions.co.uk</td><td>sbrassington@clcgroup.com sradford@clcgroupp.com</td></tr> <tr> <td>Contract period</td><td>4 years from 2019</td><td>3 years from 2019</td><td>4 Years (Preferred Contractor)</td></tr> <tr> <td>Value of contract</td><td>£4m</td><td>£1.8m</td><td>£2m</td></tr> </tbody> </table>			Reference 1	Reference 2	Reference 3	Name	Grant Wright - Tennant	Richard Webb/Shawn Clewes	Scott Brassington/Sam Radford	Organisation	Engie Regeneration UK & Ireland	Novus Solutions Ltd	CLC Contractors Ltd (CLC Group)	Contact details	grant.wright-tennant@engie.com	richard.webb@novussolutions.co.uk shaun.clewes@novussolutions.co.uk	sbrassington@clcgroup.com sradford@clcgroupp.com	Contract period	4 years from 2019	3 years from 2019	4 Years (Preferred Contractor)	Value of contract	£4m	£1.8m	£2m
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Contact details	grant.wright-tennant@engie.com	richard.webb@novussolutions.co.uk shaun.clewes@novussolutions.co.uk	sbrassington@clcgroup.com sradford@clcgroupp.com																								
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		Advantage South West requires each Applicant to send the Reference Letter contained within Appendix 1 to each Referee detailed below. It is the Applicant's responsibility to ensure that each Referee returns a completed Reference Letter directly to Neil Biddiscombe, Procurement Manager, Advantage South West, Yarlington House, Lupin Way, Alvington, Yeovil, BA22 8WN or neil.biddiscombe@abri.co.uk by no later than 10am on 14 December 2020 References from existing Advantage South West Members are acceptable and will be assessed in the same way as those provided by non-Members.
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Section 4. Pricing

4.1	Please use the accompanying spreadsheet "Asbestos Removals DN509548 – Schedule of Rates for ITT" to submit your line-by-line prices and tender sum.
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Section 5. Qualitative Questions

You MUST enter your responses into the table below.

5.1	<u>Response times</u> Please describe how you will meet the service response times detailed within the Specification's Performance Requirements. Max 1 page A4
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Response

Planned works:

Each project following request will be visited by a regional contracts manager to obtain all site information and risks to create the site-specific plan of works and risk assessment.

The attendance will be within 2 days of request.

All documentation once raised will be submitted to the supplier of whom requested the works for their records.

The regional contracts manager will make contact with the supplier the day before the planned works to ensure there are no issues with access.

Void Works:

Void works will be treated as planned works – 2 days of request -unless an emergency requirement arises.

The void properties can also be completed out of hours to suit refit schedules to maximise turnaround of the property.

The access key safe information will be requested upon booking confirmation and full site documentation issued to the supplier prior to attendance to complete the works.

Emergency Works:

Operational responsive emergency works can be attended upon with 2 hours of request.

Emergency response RAMS will be made available within each works van to cover all non licenced asbestos removal emergency works.

Each regional team will carry sufficient plant and equipment at all times to cover emergency response works within the 2 hour window.

The regional contracts manager will attend site following the request to collate the site specific information for any licenced asbestos removal requirements and coordinate any emergency requests with the supplier

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and local HSE office in Plymouth.

5.2	<u>Support and communication with landlord</u> Please provide details including evidence of your organisation's methods of communications with Clients (landlord's staff). Please detail how the account will be managed including names of account managers and single points of contact. Max 2 pages A4. Actual examples of reports, screenshots or outputs of online portals and data can be provided as appendices. Actual examples of reports, screenshots or outputs of online portal and data can be provided as appendices.
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Response

To maximise production and minimise the risk of missed appointments a dedicated key account manager will be assigned to the framework contract on behalf of TMS Environmental.

Initial contact following the receipt of request from the supplier will be logged within the office system.

The booking will then be confirmed by email to the supplier by the key account manager.

A call will be made to the property tenant and /or supplier for access the day before to ensure safe access can be gained.

The project access arrangements, areas of exclusions and project timing will be discussed on site with all key personnel of the property prior to any works commencing.

Bespoke project signage will be displayed at key access points into the building to indicate the works, contact names and numbers.

Licensed **Site** Paperwork- Sunrise-TMS

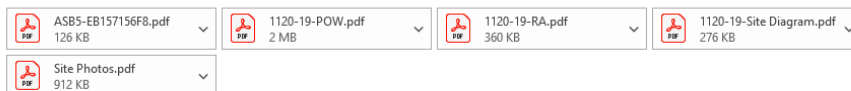


Louis Edwards
To: 'Andy Hosken'

Reply Reply All Forward ...

Fri 04/12/2020 09:25

This is the most recent version, but you made changes to another copy. Click here to see the other versions.
You forwarded this message on 04/12/2020 09:28.
This message was sent with High importance.



Hi Andy,

Please find attached credentials for the licenced element of the works. (soffits and garage debris)

The project has been notified to the HSE this morning via the attached ASB5 form. This commences the 14 day notification period to allow for us to commence with the works on Saturday 19th December 2020.

A separate plan of works and>NNLW1 notification will follow Monday for you for the textured coating removal and non licenced elements.

We will be on **site** to do the non licenced works starting Thursday 17th December 2020.

The team will then be on **site** for 5 consecutive days.

If we can arrange to meet on Wednesday 16th to collect the keys as im away in Birmingham Thursday 17th so will need to complete a handover with our team on the 16th in the afternoon.

I am back on the Friday evening so will go to **site** one of the weekend days whilst the licenced works are being completed to ensure they are ok and on track.

Thank you again for the work its appreciated.

Attachments:

- ASB5
- Plan of works
- Risk Assessment
- **Site** Diagram
- **Site** Photos

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RE: ASBESTOS REMOVAL



Louis Edwards
To: 'Phil Jenkin'
Cc: 'PVCu'

Reply Reply All Forward ...

Mon 28/09/2020 12:03

This message is part of a tracked conversation. Click here to find all related messages or to open the original flagged message.

Morning all.

Just a one week reminder that we will be on **site** Monday 5th to start the AIB removal.

Do we know presently if there are any **access** restrictions from the tenants ?

Best Wishes,

Louis Edwards
HSEQ Director

Tel: 01872 263727 / 07990 037169
Website: www.tmsenv.co.uk
Email: louis@tmsenv.co.uk
Offices: (HQ) Unit 10c: Threemilestone Industrial Estate, Threemilestone, Truro, TR4 9LD
Regional Offices: Cardiff- Midlands- London



- Licenced Asbestos Removal Specialists
- Asbestos Encapsulation
- Asbestos Waste Collection & Disposal
- Asbestos Contaminated Land Remediation
- Asbestos Surveys
- Reinstatement & Insulation



This email and any attachments to it may be confidential and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately if you have received this e-mail in error and delete all copies of the e-mail as well as any attachments from your system. All reasonable precautions have been taken to ensure that no viruses are present in this e-mail; however, TMS Environmental Ltd cannot accept responsibility for loss or damage arising from the use of this message or attachments and recommend that you undertake your own virus checking procedures prior to opening the message or any associated documents.



follow us on
@tmsenvironment1



TMS Environmental Limited



TMS Environmental Limited

From: Louis Edwards

Sent: 20 September 2020 08:02

To: Phil Jenkin <Phil.Jenkin@cornwallhousing.org.uk>

Cc: PVCu <pvcu@cornwallhousing.org.uk>

Subject: RE: ASBESTOS REMOVAL

Morning Phil and team.

Please find attached ASB5 for the two properties 1 & 18 Glebelands.

Both have been notified to the HSE to allow for start on **site** for TMS Monday 5th October 2020.

From: Louis Edwards

Sent: 12 March 2020 13:36

To: in.bennett@btinternet.com

Cc: Simon Clarke <simon@tmsenv.co.uk>; Darren Lacey <Darren@tmsenv.co.uk>; Audie <audie@tmsenv.co.uk>

Subject: RE: Asbestos Removal

Hi Ian.

Many thanks for the confirmation.

The air testing is mandatory yes but we always split for subcontract costing purposes only.

We will directly appoint a UKAS accredited company to complete the 4 stage clearance testing following completion of our removal works.

The project handover pack issued with a complete project SHEQ file of which will include:

- ASB5
- Plan of works & risk assessment
- Training records of our site team
- COSHH data for items bought to site
- Plant & equipment DOP certification
- Scanned copy of site daily log records & inspections
- 4 stage clearance test documentation
- Project photograph timeline of the works
- Waste consignment note

We have booked in our management scheduling diary for 10am attendance on Tuesday 17th March 2020. This will allow for the collation of all site specific information.

The ASB5 notification will then be submitted to the HSE Wednesday 18th with a planned start date then of Monday 6th if that works for you ?

To confirm the total project duration will be 3 consecutive days on site of which access will be restricted to the garage area throughout this time.

Hope this helps Ian and should you require any additional information please do not hesitate to contact me.

Please explain the process for making appointments, gaining access to occupied properties within the timescales required by the Specification and engaging with tenants around the removal of asbestos within their home. Please include any innovative measures adopted in response to communication difficulties experienced on previous contracts.

Max 2 pages A4.

Actual examples of communications can be provided as appendices.

Response

Following receipt of the contract order the site will be visited by the regional contract manager following booking with the tenant of the property.

Asbestos can be a sensitive subject so full care and consideration is to be given to the tenant when discussing the subject.

The outline work process will be discussed, areas of protection, areas of exclusion and the timing of the works.

In addition personal items may require to be moved to safely complete our works. This will be discussed as part of the work process planning to ensure that the tenants are comfortable and understand our requirement.

TMS Environmental site team will don corporate uniform and photograph ID at all times when working on the contract.

A presentation about the work scope, access arrangements and key safety information will be added to a work site brochure, content examples shown below. This will be a visual way of outlining all information to any tenants of whom are visually impaired.

As part of the pre planning assessments we will also request the tenants nationality. The brochure information can then be translated and issued accordingly.

As a final measure consideration will also be given to anyone of whom cannot read. In this instance a brochure containing key pictures along with a briefing by the manager or contracts supervisor will be completed

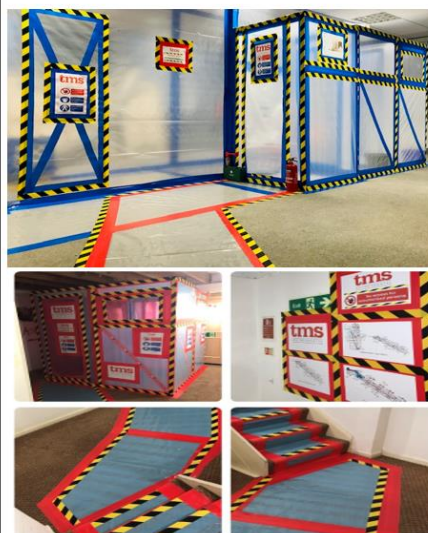
Segregation & Containment:

To allow for the removal of asbestos a fully sealed enclosure is constructed surrounding the asbestos to be removed.

The enclosure is constructed using a combination of specialist materials:

2 X 2 Timber	Screws	Plywood Sheeting	Corex
			
✓	✓	✓	✓
1000 Gauge Polythene	Spray tack	Expanding Foam	3" Tape
			
✓	✓	✓	✓
Staples	Hazard Tape	Asbestos Tape	Vision Panels
			
✓	✓	✓	✓

This will allow for the area of work to be controlled, safe and contained to prevent the spread of asbestos fibres.



Signage:

Signage will be used on site to identify key activities and set location points throughout the building. It is imperative the signs are read, understood and adhered to.



Air Management / Negative Pressure:

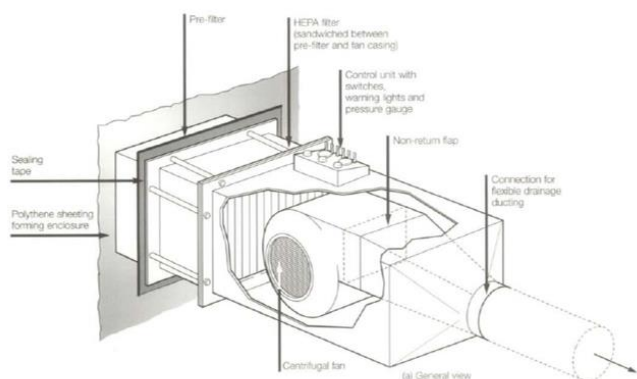
TMS Environmental utilise state of the art negative pressure units specific to the size of the enclosure constructed.

This process allows for clean air to be drawn into the enclosure via the designated airlock, baglock or specific air inlet pods.

The negative pressure unit will place the enclosure under negative pressure of which a minimum of 8 air changes per hour within the enclosure will be completed.

All extracted clean air will then be discharged via the rear of the negative pressure unit utilising designed exhaust ducting.

Using the specialist equipment combined with the enclosure allows for the safe containment and control of the asbestos being removed.



5.4

Skills and Training

With reference to the requirements of the specification please provide details of staff skills, qualifications, training and accreditations for those staff who would be directly involved in the provision of services.

Max 1 pages A4.

Please include a training matrix as an appendix and note that we require focused responses and do

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	not wish to read multiple CVs looking for relevant information.
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Response

Management:

Each director / asbestos manager holds a valid UKATA asbestos manager refresher training certification to support on going training, development and demonstrate competency.

Supervisors:

Each asbestos supervisor has been actively working within domestic housing properties. The supervisors understand how to deal with the tenants and provide their unhindered support whilst on site at all times.

A designated asbestos supervisor will be assigned to each project to provide continuity support.

Each supervisor holds:

- UKATA -Asbestos supervisor refresher training
- Asbestos HSE medical
- Full face fit test
- Half face fit test
- CSCS specific to trade

Operatives:

The asbestos operatives will be working under the guidance and direction of the asbestos supervisor on site. The same level of care and consideration will be given by the operatives as the supervisor at all times.

Each operative holds:

- UKATA -Asbestos new operative or refresher training
- Asbestos HSE medical
- Full face fit test
- Half face fit test
- CSCS specific to trade

Extract from training matrix below



	Asbestos Manager	Asbestos Supervisor	Asbestos Operative	CAT B Removal	P405	P402	Medical	Full Face Fit	/2 Face Fit 1	Month RPE Inspection
Audie Marston- Regional Director	01/11/2021				No Expiry				02/11/2021	
Simon Clarke-Managing Director	01/11/2021			08/11/2021						
Martin Keane- Senior Supervisor		29/05/2021					02/07/2022	21/04/2021	21/04/2021	
Dawn Lester-Operative			19/02/2021				02/02/2021	21/04/2021	21/04/2021	
William Lester-Operative			17/11/2021				03/11/2022	18/11/2021	18/11/2021	22/05/2021
Jordan Hunter-Operative			02/11/2021				03/11/2022	03/11/2021	03/11/2021	10/05/2021
Nathan Farmer-Supervisor		17/07/2021					29/03/2021	22/03/2021	22/03/2021	17/04/2021
Daryll Evans-Operative			17/07/2021				18/06/2021	18/07/2021	18/07/2021	13/12/2020
Les Pretty- Supervisor		22/07/2021					25/03/2021	16/03/2021	16/03/2021	23/04/2021
Gary Walker- Operative			21/02/2021				23/05/2021	30/06/2021	30/06/2021	22/12/2020
John Harrison- Operative			21/02/2021				04/04/2021	13/07/2021	13/07/2021	23/12/2021

Capacity & Resources

Please detail the current and maximum number of ACM removal operatives that you could make available for this framework.

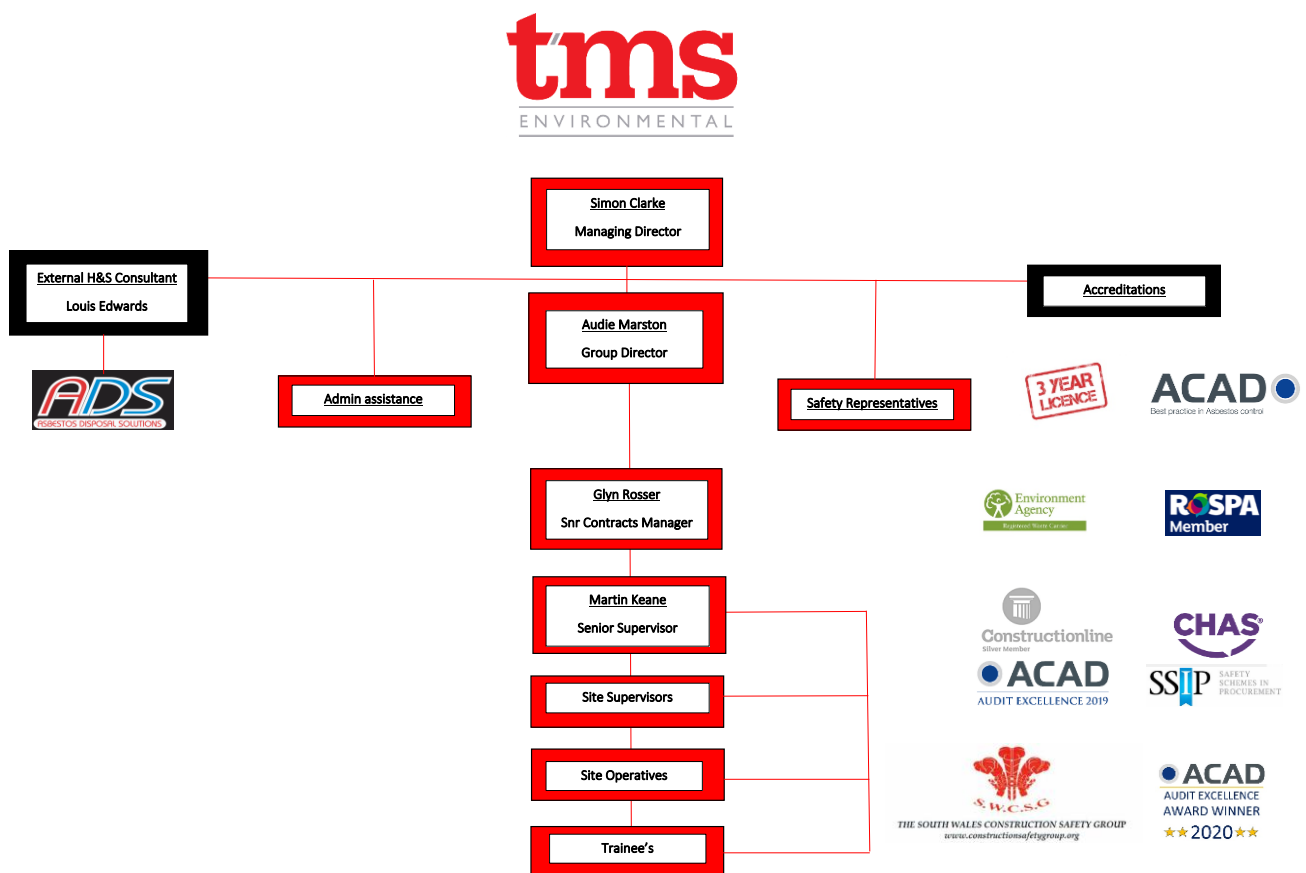
(For information only)

Please provide an organisational structure.

Please provide details of the number of employed operatives that you have living in each of the following postal areas who might be used on this framework:

Area	Operatives	Area	Operatives
BA		RG	
BH		SN	
BS		SO	
DT		SP	
EX		TA	1
GU		TR	4
PL	4	TQ	
PO			

5.5



Submit by 10am 14/12/2020

5.6	<u>Issue resolution</u> How will you deal with problems and complaints ensuring that they are resolved expediently and to the satisfaction of all affected parties? Max 1 pages A4
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Response

TMS Environmental operates a full non conformance system for any incident /complaint.

The NCR is raised internally by the HSEQ department and distributed to all members of staff and the main client.

A copy is displayed on the monthly H&S information board and the topic is furthermore discussed as part of the monthly H&S meetings.

All details are logged as KPI's of which are regularly monitored by the HSEQ department to ensure there are no trends.

For a specific topic a designated toolbox talk is also completed with all staff members on an incident of which all delegates sign on to the form.



Code of conduct

5.7

Please provide evidence of how your organisation currently ensures that the behaviour of on-site operatives is conducive with working in and around occupied properties and how this is monitored on existing contracts.

Max 1 pages A4

Response

All teams attend a code of conduct workshop prior to being allowed on site.

This details and provides a full overview of the expectation on behaviour, language, communication, smoking, parking and the general work.

To ensure this is monitored daily face time site inspections and site audits are completed by the senior management team.

One day a week chosen at random the senior management team work alongside the teams completing the asbestos removal works to monitor performance and overview the behaviour of employees.

Feedback is also requested from tenants and the appointing client from their experience with the site team via the tenant feedback form.



- Licensed Asbestos Removal Specialists
- Asbestos Encapsulation
- Asbestos Waste Collection & Disposal
- Asbestos Contaminated Land Remediation
- Asbestos Surveys
- Reinstatement & Insulation

TMS Environmental
Unit 10C Threemilestone Industrial Estate

Truro

Cornwall

TR4 9LD

Phone: (+44) 01872 263727

www.tmsnv.co.uk



Tenant Satisfaction Form

Name	
Property Address	
Type Of Works Completed	
Date	

Excellent

Satisfactory

Poor

	Excellent	Satisfactory	Poor
Safety Compliance			
Quality Of Work			
Timekeeping			
Helpfulness Of TMS Staff			
Housekeeping			

Are you happy with the completed works on your property ?

YES	NO

Additional Comments

--

Note- Completed form to be returned to the HSEQ department upon completion of works with project site box.

Submit by 10am 14/12/2020

5.8	<u>Safeguarding</u> Please confirm that if successful you will become a signatory to the Chartered Institute of Housing's Make a Stand initiative (http://www.cih.org/makeastand). Please provide a copy of your Safeguarding Policy. If you do not have a Safeguarding Policy please confirm that you will adopt the Client's Safeguarding Policy.
<u>Response</u> <u>Safeguarding Statement and Policy</u> TMS Environmental Ltd is committed to safeguarding all children, young people and vulnerable adults that come into contact with our work. We believe that all children, young people and vulnerable adults have an equal right to protection from abuse, regardless of their age, race, religion, ability, gender, language, background, or sexual identity and consider the welfare of the child/ young person / vulnerable adult is paramount. We will take every reasonable step to ensure that children, young people and vulnerable adults are protected where our staff and associates are involved in the delivery of our work. All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately. We enable all our staff and those who work with us to make informed and confident decisions regarding safeguarding. We expect everyone (staff, board, associates, volunteers and anyone working on behalf of the Company) to have read, understood and adhere to this policy and related procedures. Aims of the Safeguarding policy The Company will take every reasonable step to ensure that children, young people, and vulnerable adults are protected where: • our own staff are directly involved in a project or programme. • we contract an associate/ organisation to work with a school/ young people's/ community setting. • we work in partnership with another organisation or agency. We will endeavour to safeguard children, young people and vulnerable adults by: • valuing them, listening to and respecting them. • adopting this policy and adhering to our associated procedures and code of conduct for staff. • recruiting all staff, volunteers and associates safely by ensuring that all the necessary checks are made. • sharing information about safeguarding and child protection with children, parents, school staff, community workers, carers, associates and staff. • sharing concerns with agencies who need to know involving children, school staff, community workers, carers and parents appropriately. • providing effective management of staff and associates through supervision, support and training.  Simon Clarke- Managing Director Policy Revision- One Dated- 01st December 2020 Policy Review Required – 30th November 2021	
5.9	<u>Risk Assessment</u> Please provide for evaluation a risk assessment for a licensed asbestos removal within a tenanted property (a flat within a multi-storey premise). ATTACHED

5.10	<u>Job Method Statement</u> Please provide for assessment a job method statement for a licensed asbestos removal within a tenanted property (a flat within a multi-storey premise). ATTACHED
------	---

Section 6. Specification

6.1	Please detail your compliance with our specification as detailed in Schedule 6 in all material aspects. You are to confirm this or identify any areas of non-conformity. We reserve the right to determine whether any non-conformity is material.																																																				
	<u>Response</u> <table border="1"> <tr> <td>Our tender is (delete as applicable)</td><td></td></tr> <tr> <td>Service</td><td></td></tr> <tr> <td>• Scope of Works</td><td>Compliant</td></tr> <tr> <td>• The site</td><td>Compliant</td></tr> <tr> <td>• General</td><td>Compliant</td></tr> <tr> <td>• Framework specifics</td><td>Compliant</td></tr> <tr> <td>• Workforce</td><td>Compliant</td></tr> <tr> <td>• Removal demand (void, programmed, ad hoc and emergency), response times and notification</td><td>Compliant</td></tr> <tr> <td>• Making good</td><td>Compliant</td></tr> <tr> <td>• Hours of work</td><td>Compliant</td></tr> <tr> <td>• Site security and protection</td><td>Compliant</td></tr> <tr> <td>• Waste disposal</td><td>Compliant</td></tr> <tr> <td>• Reporting requirements</td><td>Compliant</td></tr> <tr> <td>Performance Conditions</td><td></td></tr> <tr> <td>• Contract management</td><td>Compliant</td></tr> <tr> <td>• Sub-contracting</td><td>Compliant</td></tr> <tr> <td>• Insurance</td><td>Compliant</td></tr> <tr> <td>• Health & Safety</td><td>Compliant</td></tr> <tr> <td>• Risk assessment and method statements</td><td>Compliant</td></tr> <tr> <td>• Personal protective equipment</td><td>Compliant</td></tr> <tr> <td>• Plant, tools & equipment</td><td>Compliant</td></tr> <tr> <td>• Disclosure Barring Service basic checks</td><td>Compliant</td></tr> <tr> <td>Business Continuity</td><td>Compliant</td></tr> <tr> <td>Non-performance</td><td></td></tr> <tr> <td>• As relating to future works</td><td>Compliant</td></tr> <tr> <td></td><td></td></tr> </table> <u>Explanation of any non-compliance identified in the table above</u>	Our tender is (delete as applicable)		Service		• Scope of Works	Compliant	• The site	Compliant	• General	Compliant	• Framework specifics	Compliant	• Workforce	Compliant	• Removal demand (void, programmed, ad hoc and emergency), response times and notification	Compliant	• Making good	Compliant	• Hours of work	Compliant	• Site security and protection	Compliant	• Waste disposal	Compliant	• Reporting requirements	Compliant	Performance Conditions		• Contract management	Compliant	• Sub-contracting	Compliant	• Insurance	Compliant	• Health & Safety	Compliant	• Risk assessment and method statements	Compliant	• Personal protective equipment	Compliant	• Plant, tools & equipment	Compliant	• Disclosure Barring Service basic checks	Compliant	Business Continuity	Compliant	Non-performance		• As relating to future works	Compliant		
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Section 7. Framework Agreement Terms and Conditions

7.1	Please confirm your acceptance of the Framework Agreement Terms and Conditions contained within Schedule 7.	Yes
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Section 8. Contract Management

8.1	You are to confirm your compliance with Schedule 8 - Contract Management	Yes
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Section 9. Additional Information

9.1	Please state the nature of any work you propose to sub-let and the proposed sub-contractors. In the event of a Framework Agreement and any subsequent Contracts being issued to you as a result of this process you will still be required to apply in writing to the Member for permission to sub-let and the fact that this declaration is completed in no way implies the automatic approval or the granting of permission to sub-let the listed works.	
	<u>Response</u> All removal works in house. Analytical - external UKAS consultants to be employed.	
9.2	You may supply any additional information that you consider to be relevant.	
	<u>Response</u> We would utilise resources from our South Wales Region to minimise travel time and response times to the Northern regions of the tender locations.	

Section 10. Conditions of Contract

10.1	Please confirm your acceptance of the Conditions of Contract information contained within Schedule 10.	Yes
	<u>Details:</u>	

Section 11. Conflict of interest

11.1	Has any Director, Partner or Associate or their relative been an employee of one of the Members of Advantage South West's procurement consortium? If 'yes', please give details below.	No
	<u>Details:</u>	

Section 12: Exclusion Grounds

Please answer the following questions in full. Note that every organisation that is being relied on to meet the selection must complete and submit the Part 1 and Part 2 self-declaration.

1	Not Used	
2	Grounds for mandatory exclusion	
Question number	Question	Response
2.1(a)	Regulations 57(1) and (2) The detailed grounds for mandatory exclusion of an organisation are set out on this webpage, which should be referred to before completing these questions. Please indicate if, within the past five years you, your organisation or any other person who has powers of representation, decision or control in the organisation been convicted anywhere in the world of any of the offences within the summary below and listed on the webpage.	
	Participation in a criminal organisation.	Yes ☐ No ☒ If Yes please provide details at 2.1(b)
	Corruption.	Yes ☐ No ☒ If Yes please provide details at 2.1(b)
	Fraud.	Yes ☐ No ☒ If Yes please provide details at 2.1(b)
	Terrorist offences or offences linked to terrorist activities	Yes ☐ No ☒ If Yes please provide details at 2.1(b)
	Money laundering or terrorist financing	Yes ☐ No ☒ If Yes please provide details at 2.1(b)
	Child labour and other forms of trafficking in human beings	Yes ☐ No ☒ If Yes please provide details at 2.1(b)
2.1(b)	If you have answered yes to question 2.1(a), please provide further details. Date of conviction, specify which of the grounds listed the conviction was for, and the reasons for conviction, Identity of who has been convicted If the relevant documentation is available electronically please provide the web address, issuing authority, precise reference of the documents.	n/a
2.2	If you have answered Yes to any of the points above have measures been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for exclusion ? (Self Cleaning)	Yes ☐ No ☐ n/a
2.3(a)	Regulation 57(3) Has it been established, for your organisation by a judicial or administrative decision having final and binding effect in accordance with the legal provisions of any part of the United Kingdom or the legal provisions of the country in which the organisation is established (if outside the UK), that the organisation is in breach of obligations related to the payment of tax or social	Yes ☐ No ☐ n/a

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	security contributions?	
2.3(b)	If you have answered yes to question 2.3(a), please provide further details. Please also confirm you have paid, or have entered into a binding arrangement with a view to paying, the outstanding sum including where applicable any accrued interest and/or fines.	n/a

Please Note: The authority reserves the right to use its discretion to exclude a potential supplier where it can demonstrate by any appropriate means that the potential supplier is in breach of its obligations relating to the non-payment of taxes or social security contributions.

3	Grounds for discretionary exclusion	
	Question	Response
3.1	Regulation 57 (8) The detailed grounds for discretionary exclusion of an organisation are set out on this webpage, which should be referred to before completing these questions. Please indicate if, within the past three years, anywhere in the world any of the following situations have applied to you, your organisation or any other person who has powers of representation, decision or control in the organisation.	
3.1(a)	Breach of environmental obligations?	Yes ☐ No ☒ If yes please provide details at 3.2
3.1 (b)	Breach of social obligations?	Yes ☐ No ☒ If yes please provide details at 3.2
3.1 (c)	Breach of labour law obligations?	Yes ☐ No ☒ If yes please provide details at 3.2
3.1(d)	Bankrupt or is the subject of insolvency or winding-up proceedings, where the organisation's assets are being administered by a liquidator or by the court, where it is in an arrangement with creditors, where its business activities are suspended or it is in any analogous situation arising from a similar procedure under the laws and regulations of any State?	Yes ☐ No ☒ If yes please provide details at 3.2
3.1(e)	Guilty of grave professional misconduct?	Yes ☐ No ☒ If yes please provide details at 3.2
3.1(f)	Entered into agreements with other economic operators aimed at distorting competition?	Yes ☐ No ☒ If yes please provide details at 3.2
3.1(g)	Aware of any conflict of interest within the meaning of regulation 24 due to the participation in the procurement procedure?	Yes ☐ No ☒ If yes please provide details at 3.2
3.1(h)	Been involved in the preparation of the procurement procedure?	Yes ☐ No ☒ If yes please provide details at 3.2
3.1(i)	Shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity, or a prior concession contract, which led to early	Yes ☐ No ☒ If yes please provide details at 3.2

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	termination of that prior contract, damages or other comparable sanctions?	
3.1(j)	Please answer the following statements	
3.1(j) - (i)	The organisation is guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria.	Yes ☐ No ☒ If Yes please provide details at 3.2
	The organisation has withheld such information.	Yes ☐ No ☒ If Yes please provide details at 3.2
3.1(j) - (ii)	The organisation is not able to submit supporting documents required under regulation 59 of the Public Contracts Regulations 2015.	Yes ☐ No ☒ If Yes please provide details at 3.2
3.1(j) - (iii)	The organisation has influenced the decision-making process of the contracting authority to obtain confidential information that may confer upon the organisation undue advantages in the procurement procedure, or to negligently provided misleading information that may have a material influence on decisions concerning exclusion, selection or award.	Yes ☐ No ☒ If Yes please provide details at 3.2
3.1(j) - (iv)		
3.2	If you have answered Yes to any of the above, explain what measures been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for exclusion? (Self Cleaning)	n/a

Appendix 1 – Reference letter

STRICTLY PRIVATE AND CONFIDENTIAL: PLEASE RETURN BY 10:00 14 December 2020

Reference for Pre-Qualification Purposes

TMS ENVIRONMENTAL LTD – REFERENCES SOUGHT AS REQUESTED

COMPANY REFERENCE IS FOR:

PROJECT:

Asbestos ACM Removals and associated works and services

Ref.		Score*
EM	Experience and Management:	
1	Applicant's ability to manage the contract adequately?	
2	Applicant's provision of information on the progress of the project?	
CC	Capability and Capacity:	
3	Applicant's appropriate level of resources to support you?	
4	Problem and dispute resolution to sort issues quickly and in a satisfactory manner?	
TC	Technical Competence:	
5	Applicant's appropriate professional and technical ability to support you on this contract?	
6	Quality of ACM removal works?	
7	Were you satisfied with the response times and time to complete works?	
UD	User Involvement and Diversity?	
8	Did the Applicant at all times act in a professional and courteous manner?	
9	Applicant's level of customer care?	
P	Satisfaction:	
10	Please detail the overall percentage satisfaction rating for this contract (average over its duration)	_____ %
O	Other:	
11	Would you use this company again? (Yes / No)	
12	Overall how do you rate the services provided by the Applicant?	
13	If you have any further information to add please attach on a separate sheet	

*Please insert overall score based on the following: **1** = very poor, **2** = poor, **3** = satisfactory, **4** = good, **5** = excellent. If you have answered "very poor" to any of the above questions please give a brief explanation.

NAME: **POSITION:** **ORGANISATION**

SIGNED: **DATED:**

Please return to neil.biddiscombe@yhgc.co.uk

Submit by 10am 14/12/2020